## ABACUS CONSTRUCTION LTD

26 MAR 2011

Dear Mr B

Paving \$ Deiveways

Job No. KG2947

R	e: COMEYTROWE ROD,				
We have now completed the work at your property. In order for Abacus to assess our level of customer satisfaction could we ask you to complete the following questionnaire and return it to us?					
1.	Was response to the request for a quotation prompt? Comments	poor 🗆 🗆 🗆 [		excellent	
2.	Was the quotation easy to follow and as discussed with yourself? Comments	poor 🗆 🗆 🗆 [	00000	□ excellent	
3.	How did Abacus quotation compare with others	£ N/A			
4.	Did workers turn up on agreed days/times? Comments	poor 🗆 🗆 🗆	00000	☑ excellent	
5.	Were the workers polite and helpful? Comments	poor 🗆 🗆 🗆	00000	excellent	
6.	Was the work completed according to the quotation? Comments	poor 🗆 🗆 🗆	00000	☑ excellent	
7.	Was any extra work not covered in the quotation discussed with yourself prior to being done and was it a fair price?  Comments	poor 🗆 🗆 🗆	00000	☑ excellent	
	Did anything go wrong whilst work was being done and how efficiently was this overcome by Abacus?  Comments Reassembly of downline for rainwater element assembled the wrong way Was the work completed to your satisfaction?  Comments	from the	1000000 100f - jur tially:	action	
10	). Was the site left clean and tidy?  Comments	poor 🗆 🗆 🗆		☑ excellent	
	Please enter Site Foreman's name.				
11. Are there any other services Abacus can provide or would you like a quote?					
	Roofing	☐ Drainage☐ Tarmacing	☐ Stonework ☐ Drop kerbs	☐ Gutters ☐ Landscaping	
Pl	Please tick any of the above boxes that you would like somebody to contact you about.				
Н	Have you any comments that you could give us to help us improve our service. Please use back of form.				

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Dear Abacus,

We are very pleased with your conversion of our small terraced frontage from garden to block paved/tarmaced vehicle hard standing.

Despite being a relatively small scale project we have been impressed with the work carried out, and from quotation to completion it's clear that you provide an excellent service.

Thanks once again.

Yours succeely Andrew & Dob Brown.